

Chaleur RSC Board of Directors

Regular meeting

Minutes

Wednesday, November 20, 2019

6:30 pm

Bathurst Council Chambers

150 St. George Street

Bathurst

Recording of attendance and verification of quorum Paolo Fongemie, Bathurst
Charles Doucet, Nigadoo
Normand Doiron, Pointe-Verte
Joseph Noel, Belledune
Carole Caron, LSD
Normand Plourde, LSD
Donald Gauvin, LSD
Charles Comeau, LSD
Réjean Guitard, Petit-Rocher
Ulric Degrâce, Beresford

Member Absent: Jean Guy Grant, Beresford
Luc Desjardins, Petit-Rocher

Staff Present Jocelyne Hachey, Executive Director
Marc Bouffard, Planning Director
Dayna Carroll, Director of Solid Waste Management
Janine Daigle, Tourism Office Director
Denis Bujold, Local Services Manager, Dept. Environment & Local Government
Carolle Roy, Executive Assistant

1. Call to order and opening statements

Meeting called to order by the Chairman, Mr. Joseph Noel, at 6:36 p.m.

2. Recording of attendance and verification of quorum

The Chairman declares that quorum is met.

3. Adoption of agenda

Moved By: Donald Gauvin

Seconded By: Charles Doucet

THAT the agenda be approved as presented.

MOTION CARRIED

4. Conflict of interest declarations

Mrs. Carole Caron declares a conflict for item 12, In Camera Session - Salary indexation for non-union employees.

5. Minutes

5.1 Adoption of minutes of October 23, 2019

Moved By: Normand Plourde

Seconded By: Paolo Fongemie

THAT the minutes of October 23, 2019, be approved as presented

MOTION CARRIED

5.1.1 Business arising from minutes

The Executive Director reviews the business arising from minutes; CSR3-88-5.1.1.

) During the October 23, 2019, meeting, it was agreed that the accommodation levy would be managed by the municipalities, therefore Item 2 - *Send a letter to the Department of Tourism, Heritage and Culture informing them of the CRSC's position regarding the accommodation tax*, will be removed from the business arising from minutes.

6. Correspondence

The Executive Director reviews the correspondence; CSR3-88-6.

In May 2019, the Regional Development Corporation (RDC) refused the CRSC's funding request to pay for the connection of a generator at the regional warming center located at the K.C. Irving Center. The RDC directed the CRSC towards the Community Investment Fund (CIF). When preparing the application for the CIF, the Executive Director was in communication with the project manager and the CRSC seemed to meet all the criteria. However, the Executive Director was informed by phone that the request had been declined because there was no more money available. Subsequently, however, the CRSC received a letter informing it that it did not meet the criteria.

One member pointed out that CIF funds are often related to festivals; MLAs each have \$ 50,000 set aside per riding for community projects. Since this is a security issue, it is

proposed that a letter requesting funds be sent to all three MLAs in the region. There should be funds available since there are still 5 months left in the fiscal year.

7. Presentation

Presentation of the 2020 Infrastructure Work by Roy Consultants

Mr. Michel Dufresnes introduced the structural engineer, Mr. Jean-Pierre Fournier, who works closely on the plans at the Red Pine landfill. Mr. Jean-Pierre Fournier reviews the infrastructure works completed in 2019, as well as the proposed infrastructure works for 2020.

8. Adoption of the 2020 Budget

8.1 Comments from the community members

No comments

8.2 Resolution - Adoption of the 2020 Budget

Whereas the 2020 Operations and Capital budgets were presented to the Board Members at its regular meeting of September 18, 2019;

Whereas the Support and Oversight Committee revised the 2020 Budget as presented to the Board Members of the Chaleur Regional Service Commission on September 18, 2019;

Whereas the budgets were distributed to the community members on September 20, 2019, and that the 45-day delay has been respected as prescribed in the Regional Service Delivery Act;

Whereas following a public meeting with the CRSC Board of Directors on October 23rd, it was recommended that the amount of \$ 50,000 for Phase 2 of the Policing study be allocated as follows instead: Under Collaborative Services, \$ 30,000 \$ was allocated to the Policing study and \$ 20,000 was allocated to the Regional recreation planning.

Moved By: Paolo Fongemie

Seconded By: Charles Doucet

THAT the Chaleur Regional Service Commission accepts the 2020 operations and capital budget for a total amount of **\$ 10,454,331.**

MOTION CARRIED

9. Activity Report

9.1 Corporate and Collaborative

The Executive Director reviews a few items from the Corporate and Collaborative sections of the activity report; there are no comments or questions from the Board.

9.2 Solid Waste Management

The Solid Waste Management Director presents her section of the activity report.

9.2.1 Resolution - 2020 Infrastructure work

Whereas the Chaleur RSC Board of Directors adopted the 2020 Capital Budget which includes engineering fees for the 2020 Infrastructure Work;

Moved By: Charles Comeau

Seconded By: Normand Doiron

THAT the Chaleur Regional Service Commission retains the services of Roy Consultants for the sum of **\$ 201,000** plus applicable taxes to begin capital work design for 2020.

MOTION CARRIED

9.2.2 Resolution - Notice of borrowing request to the Municipal Capital Borrowing Board

To proceed with the 2020 Infrastructure Work, the CRSC will submit an application for authorization to borrow to the Municipal Capital Borrowing Board. A notice must be sent to the municipalities and the province 45 days prior.

Moved By: Normand Plourde

Seconded By: Paolo Fongemie

THAT the Executive Director be authorized to send a notice to the participating municipalities, the LSD Manager and the Department of Environment and Local Government informing them of the Chaleur Regional Service Commission's intention to submit to the Municipal Capital Borrowing Board an application for authorization to borrow the amount of **\$ 2,056,000**.

MOTION CARRIED

9.3 Planning Department

The Planning Department Director presents his section of the activity report.

9.4 Tourism Office

The Tourism Office Director presents her section of the activity report.

9.5 Finance

The Executive Director mentions that there is nothing significant to highlight in the financial report, that each service falls within their allocated budget. There are no comments or questions from the Board.

9.5.1 Resolution - Contribution to the Capital Reserve Fund

Moved By: Charles Doucet

Seconded By: Carole Caron

THAT an expected surplus of \$ **300,000** for the period ending December 31, 2019, be transferred from the Operations account to the Capital Reserve Fund.

MOTION CARRIED

9.6 Resolution - Receive Activity Report

Moved By: Paolo Fongemie

Seconded By: Charles Comeau

THAT the activity reports be received as presented.

MOTION CARRIED

10. Unfinished business

None

11. New business

None

12. In Camera Session

Salary indexation for non-union employees

12.1 Motion

Moved By: Paolo Fongemie

Seconded By: Charles Comeau

THAT the Board of Directors meet in camera.

MOTION CARRIED

Mrs. Carole Caron leaves the meeting during the discussion due to conflict for the salary indexation of non-union employees.

All staff members also leave the meeting during the discussion.

12.2 Motion

Moved By: Charles Comeau

Seconded By: Charles Doucet

THAT the Board of Directors leave the In Camera session and the meeting be open to the public.

MOTION CARRIED

Staff members return to the meeting.

12.3 Motion

Moved By: Charles Comeau

Seconded By: Ulric Degrâce

THAT the Chaleur Regional Service Commission offers an increase of 1.5 % on January 1, 2020, to the non-unionized employees for inflation.

MOTION CARRIED

Mrs. Caron returns to the meeting after the vote.

13. Adjournment

The meeting is adjourned at 8:25 p.m.

Joseph Noel, Chairman

Jocelyne Hachey, Executive Director